

CHIEF FINANCIAL OFFICER



About the Southwest Minnesota Housing Partnership

The Southwest Minnesota Housing Partnership (SWMHP) is a 501(c)3 Community Housing Development Corporation with offices located in Slayton and Mankato Minnesota. Since its inception in 1992, the SWMHP has developed, financed, or rehabilitated over 10,062 housing units with \$799,523,800 of private and public investments, have assisted over 7,500 new and existing homeowners with homeownership services, and provides 2,104 affordable rental homes in 67 properties located in 36 communities throughout our region. Providing services in over thirty rural counties in Minnesota and Iowa our customers are defined as local units of government, nonprofit organizations, individuals, and families, especially people who are most in need.

Our Mission, Vision, and Values

Mission – We partner with communities to develop places for people to call home.

Vision – Where every person has access to a welcoming home, and every place has a thriving and equitable community.

Values

STRONG RURAL COMMUNITIES

Investment in rural communities contributes to economic, social, and family stability across our region, the state and the nation.

SAFE HOUSING AS A FUNDAMENTAL RIGHT

A stable family requires a supportive home. A stable community requires accessible and welcoming neighborhoods. Strong economies require ongoing shared investment in homes, neighborhoods, and communities.

SHARED EMPOWERED FUTURE

Communities have the right to determine their futures and engage partners to bring their visions to life. Neighborhoods are strengthened by diversity, creating strong and sustainable communities.

INNOVATION CENTERED IN QUALITY AND SUSTAINABILITY

A focused investment on high quality services assures the long-term health of rural communities across our region. Dignity and pride in communities are advanced by community planning, design, building, resident services, and sustainable resource management.

PEOPLE WORKING TOGETHER

Staff and volunteers who create a desired future for the people we serve are critical to long term success in collaboration with private, governmental, and community partners.

The Role

The Chief Financial Officer will direct and oversee the financial activities of the corporation, direct the preparation of current financial reports and summaries, and create forecasts predicting future growth and sustainability. Other responsibilities include the management of financial systems and controls, general ledger, budget preparation, timely production of financial statements and other financial activities. The position will work closely with the Chief Executive Officer (CEO), Chief Operating Officer (COO), corporation senior management and staff, contractors, and funders to ensure the financial health of the corporation is maintained.

Reporting Relationships

The Chief Financial Officer reports to the CEO and has three (3) direct reports.

- Senior Accountant
- Accountant I
- Staff Accountant

Work Environment

The SWMHP is a mission orientated organization that has continued to grow over the last thirty (30) years. The SWMHP offers and provides a flexible work schedule and environment placing an emphasis on achieving a manageable work/life balance. The organization operates in a hybrid work environment with some staff in the office 1 – 2 days per week, others in the office daily and some working fully remote. Business hours are Monday – Friday on varied schedules based upon staff preference and the individual demands of each position.

The Ideal Candidate

The SWMHP seeks an individual who thinks strategically while also accounting for organizational impact and ongoing financial sustainability. We are looking for a financial leader that will serve as a critical strategic partner with the CEO and COO and will have a significant voice in shaping and delivering the organization's financial objectives and vision. The CFO will also provide direction for all operational activities of the organization and is desired to exercise a leadership style that fosters teamwork, promotes team initiative, and provides professional growth opportunities for the department.

The ideal candidate will possess the following experience and qualities:

- Bachelor's degree in accounting, Finance or Business Administration is required. Master's Degree will be valuable, but not required.
- At least three years of industry or public accounting experience required. Experience in corporate or not-for-profit environment with management responsibility is preferred. Minimum five years of leadership experience in industry, public accounting, or not-for-profit environment is preferred.
- Certified Public Accountant designation is preferred.

- Demonstrated experience in the oversight of financial systems required.
- Knowledge of not-for-profit reporting
- Strong problem-solving, analytical, and decision-making skills, with the ability to think innovatively. Must be able to work independently and manage competing priorities.

Salary and Benefits

SWMHP offers a comprehensive benefits package that includes paid time off, eleven (11) paid holidays, 403(b) match, flexible work schedule, and health insurance, life insurance, short term and long term disability benefits. The annually salary range for this position is \$115,000 to \$125,000 depending on qualifications.

Hiring Timeline

This position will remain open until filled with a first round review of resumes taking place the week of April 3, 2023.